


Program Profile: Overview





Organization Screen Options



Organization Registration

Please fill out the form below to register your organization. Fields marked with * are required. Use the [Contact Us](#) form if you have any questions or concerns about the organization registration process.

Contact Information:

First Name*: Last*:

Email Address*:

Phone: Ext.:

Organization Details:

Organization Type:

Training Sponsor Organization
Check if your organization is a sponsor of training events. Doing so will allow you to enter training events into the system.

CEU Provider
Check if your organization will enter Continuing Education (CEU Courses) into the registry system.

Consulting Organization
Check if your organization provides consulting services for Regulated Care programs. Doing so will allow you to enter consulting events and assessment scores into the system.

Licensed Program
Check to indicate you are a licensed early child care organization and provide your license number. Only one of these numbers is required.

DHFS Number:

DWD Number:

Organization Name*:

Address*:

Zip Code*:

City*: State*:

County*:

Phone*:

Fax:

Web Site:

Additional Info:

User Validation Information:

Last 5 Digits of EIN*:
(last five digits of Organization's Federal Tax ID Number)

Security Question*:

Security Question Answer*:



Organization Screen Options

Organization

#13741 - Harmony House

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Contact Information:

Email Address*:

[Change Password](#)

First Name*:

Last Name*:

Phone: -

Ext.:



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Organization Status - Registered

Staff Notes (2) [Print All](#)

Consultation Information

Filter by Category:

We received your email about your the consultation you received on 7/10/2010. I have forwarded your question to Phyliss Garland your consultant and asked her to contact you. If the two of you need any help resolving this please let me know. - Luanne

Date: 7/12/2010 | Status: Registered

Created 7/14/2010 by Registry Admin

Employee Information

We have recieved six of your employees renewals. The transcript from UWM for Elizabeth Sutton was not in the packet you sent. If you would like to fax that in we can proceed with her application. Please give us a call if you have any questions. - Jody

Date: 6/10/2010 | Status: Registered

Created 7/14/2010 by Registry Admin



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Licensed Program Details:

DCF Number: 120808
DWD Number: 6000559186001
Type: LICENSED CENTER
Program Name: Harmony House
Effective Date: 11/3/2002
Contact Info: Jane Robinson
4937 E Buckeye Rd
Madison , WI 53716
Dane County

Program Verification

I verify the program information below is accurate and complete

[Verify](#) Last Verification: 2/6/2009 11:20 AM by Jane Robinson

[Program Details](#) [YoungStar](#)

Program Capacity:

Number of Classrooms:	3
Infants (0-12 months)	3
Toddlers (13-36 months)	6
Preschoolers (37 months – Pre-K)	6
Elementary (K-5th grade)	0
Middle (6th-8th grade)	0
Secondary (High School)	0
Adults	0
Total Capacity:	20

Edit

Program Type:

- Serve Special Needs Children
- NAEYC Accredited
- For Profit

Edit

Benefit Options:

- Health
- Paid Sick Leave
- Conference Registration Fees
- Paid Release Time for Training
- Reduced Rate for Child Care
- Paid Vacation
- Paid Personal Leave
- Training Registration Fees

Only items selected are shown.

Edit

Program Curriculum:

- High Scope
- Ties to:
- Head Start Performance Standards

Edit

Business and Professional Practices:

- Personnel-Employment Policies and Procedures
- Budget and Financial Planning
- Work Standards
- Annual Staff Evaluations
- Professional Development Funding
- Professional Resources

Edit

Child Outcomes:

- Individual child portfolios
- Intentional planning
- Individual outcomes tracked

Edit

Parent/Family Involvement:

- Written Philosophy
- Parent access to materials and resources
- Orientation and Enrollment
- Family Input
- Parent/Teacher Conferences
- Communication
- Parent and Family Outreach
- Daily Information Sharing

Edit

Health and Wellness:

- Nutritious Meals
- Physical Activity
- Department approved Child Abuse and Neglect reporter training

Edit

Self Assessment Check List

- ★ Capacity
- ★ Type
- ★ Staff Benefits
- ★ Curriculum
 - II-B WMELS
- ★ Business and Professional Practices
 - II-A Quality Improvement Plan
- ★ Child Outcomes
- ★ Parent/Family Involvement
- ★ Health and Wellness



II-C. Child Outcomes

Child Outcomes:

Individual child portfolios

Information on individual children is documented and updated to provide appropriate planning for activities.

Intentional planning

Teacher uses information about individual children to develop appropriate lesson plans to build individual strengths.

Individual outcomes tracked

It is important to demonstrate that teacher training and child interactions improve children's individual outcomes.

Update

Cancel



III. Business and Professional Practices

Business and Professional Practices:

Personnel-Employment Policies and Procedures

Includes written job descriptions, hiring practices, personnel policies, salary/benefit schedules, evaluation procedures, staff disciplinary policies, grievance procedures, program policies and staff expectations. Required for 4 Stars

Budget and Financial Planning

Ongoing yearly budget planning and assessment of program financial status, including accurate completion and review of tax record. Required for 3 Stars

Model Work Standards

Business offers evidence of using model work standards for administration of business including hiring, staffing and business planning. Required for 5 Stars

Annual Staff Evaluations

Professional Development Funding

Funding to cover the costs associated with the completion of selected training opportunities that meet the goals of the individual staff person's professional development plan, including access to T.E.A.C.H. Scholarships for credit based instruction.

Professional Resources

Staff access to professional development materials will increase their capacity to provide high quality child care. (Ex. Books, Magazines, or other materials on child development).

Written Quality Improvement Plan

Adult and Child Food Program

Salary Scale of Staff

Written Business Plan

Salary Scale Based on Education and Experience

Update

Cancel



III-B. Staff Benefits

<input checked="" type="checkbox"/> Access to health insurance provided to staff, Employer contribution of 25 percent or higher for full time staff.
<input checked="" type="checkbox"/> Access to a pension/retirement plan with employer contribution.
<input checked="" type="checkbox"/> Lead teaching staff has paid time off Equivalent to 13 or more days annually to be used in a combination of holiday pay and/or person days or sick days. Time off is prorated for part-time staff.
<input checked="" type="checkbox"/> Paid Sick Leave
<input checked="" type="checkbox"/> Conference Registration Fees
<input type="checkbox"/> Dental
<input checked="" type="checkbox"/> Paid Release Time for Training
<input checked="" type="checkbox"/> Reduced Rate for Child Care
<input type="checkbox"/> Vision
<input checked="" type="checkbox"/> Paid Vacation
<input checked="" type="checkbox"/> Paid Personal Leave
<input type="checkbox"/> College Tuition
<input checked="" type="checkbox"/> Training Registration Fees
<input type="checkbox"/> Free Child Care
<input type="button" value="Update"/> <input type="button" value="Cancel"/>



III-D. Parent/Family Involvement

Parent/Family Involvement:

Written Philosophy

A written description of the program's philosophy is available to all families.

Parent access to materials and resources

Materials and resources are available in a process or communication style that meets the needs of families.

Orientation and Enrollment

Orientation opportunities are available to all families prior to enrollment. Parents are encouraged to observe the program.

Family Input

Families have an opportunity to provide input on program policies and procedures; advisory committee/parent board membership opportunities are available.

Parent-Teacher Conferences

Conferences are held at least annually and more often if needed to discuss children's progress.

Communication

Frequent, regular, on-going communication between staff and families conveys trust and respect, and helps ensure smooth transitions from home to program or one program to another; communication occurs through multiple means.

Parent and Family Outreach

Educational and social opportunities are available at least twice annually.

Daily Information Sharing

Information is shared with family about children's experiences during the day, day to day schedule of program and any injuries or special events as well as changes in a child's health, or eating habits.

Update

Cancel



IV-A. Health and Wellness

Health and Wellness:

Nutritious Meals

Nutritious meals are served daily in child care program. Sound nutritional practices in early childhood lead to establishment of healthy eating patterns and prevention of obesity in the future.

Physical Activity

Program provides at least sixty minutes of physical activity a day to promote wellness and prevent obesity in the future.

Department approved Child Abuse and Neglect reporter training

Child care providers have a critical role in ensuring that children are safe in child care settings and can be important resources for families in detecting early signs of stress and are required by law to report suspected abuse and neglect.

Update

Cancel



Program Staff

Registry - Update Program Employee - Windows Internet Explorer

http://www.the-registry.org/myregistry/Admin/UpdateProgramEmployee.aspx?ID=77871&C...

Harmony House

Update Employment Record

Employee: **Clare, Emily**
 Title: **Teacher**
 Start Date:

This individual is currently employed

This individual is no longer employed
 End Date:

This individual was never employed
 Select to delete invalid employment record from the system. Our staff will be notified in order to follow up with the individual employee.

Verified/Updated **Cancel**

Org ID:

Program Employees

Employees:

Employees has been gathered by the The Registry through individual application data entry. Use the "Update" link to update employment records. Please [Contact Us](#) if you have questions or concerns regarding this list.

	Title	Start Date	End Date	Status	Level	Expires	Verified?		
ay	Teacher	2/6/2009		Active	Level Fourteen	4/30/2010	VERIFIED	Update	
ay	Teacher	2/6/2009		Locked			VERIFIED	Update	
	Teacher	6/3/2008		Hold			SELF REPORTED	Update	
ca	Assistant Teacher	9/1/2005		Active	Level Two	6/30/2007	SELF REPORTED	Update	
	Teacher	2/6/2007		Processing			VERIFIED	Update	
ne Ann	Administrator	9/7/1993		Active	Level Fifteen	12/31/2009	SELF REPORTED	Update	
ssa	Teacher	6/8/2009		Active			SELF REPORTED	Update	
25273	Sweeney, Jenny	Teacher	6/1/2003	Active	Level Thirteen	4/30/2010	SELF REPORTED	Update	
54853	Wisconsin, Jane	Teacher	4/23/2007	Active			VERIFIED	Update	
4536	Meineke, Carin	Teacher	9/2/2000	12/31/2000	Active	Level Nine	1/31/2008	SELF REPORTED	Update
14142	Jager, Lizandre	Teacher	1/1/2001	11/30/2001	Active	Failed	1/31/2001	SELF REPORTED	Update
18416	Sterling, Jennifer	Teacher	6/15/2001	4/30/2003	Active	Level Seven	5/29/2004	SELF REPORTED	Update
14282	Sutaj, Have	Teacher	12/1/2002	9/30/2003	Active	Level Seven	6/29/2004	SELF REPORTED	Update
23083	Kehrein Riley, Andrea	Teacher	3/5/2001	5/29/2008	Active	Level Six	3/31/2007	SELF REPORTED	Update
30100	Burke, Nicolle Kimberly	Assistant Teacher	4/24/2004	8/25/2008	Active	Level Four	3/31/2006	SELF REPORTED	Update
18404	Kehrein, Barbara	Teacher	4/1/2002	12/19/2008	Active	Level Seven	6/30/2008	SELF REPORTED	Update
47397	Meraw, Leigh Anne	Teacher	6/1/2007	5/29/2009	New	Level Thirteen	6/30/2008	SELF REPORTED	Update



Program Consultations

Organization

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Consultations:

Date	Event	Consultant	Hours	Score
12/1/2010	ECCRS	Jere Wallden	4.00	25
6/1/2010	Coaching Session	Jere Wallden	10.00	--



Program Report Access

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Training:

[Organization Training Demographics](#)

Various reports on event participants.

[Organization Training Qualification - Participant](#)

Count of participants by qualification for each county. Single Organization

[Organization Roster List](#)

Search for Events and access contact info for participants.

NAEYC Accreditation:

Section 6: Program Administrator

Applicants have the choice of using Section 6 - Forms A,B, or C. Form C is available on the Candidacy Materials document.

[Form A](#)

[Form B](#)

[Section 7: Teaching Staff Qualifications](#)

Pages 20 and 21. Directions: Please complete a copy of pages 20 and 21 for each teaching staff member who works with the preceding group. (You will need to copy both of these pages for each teaching staff member.)